

Job Opening Printable Details

▼ General Information

Job Opening ID: 3743
Job Opening Type: Standard
Posting Title: Programme Specialist, Monitoring & Evaluation, Equatorial Guinea (P-3)
Job Title: Programme Specialist
Job Family:

▶ Job Information

▼ Locations

Location Code	Location	Target Openings	Primary
1390	Malabo		Yes

▼ Recruiting Locations

Recruiting Area	Location	Target Openings	Primary
1005	West and Central Africa	1	Yes

▼ Positions

Position Nbr	Description	Primary
00110187	Programme Specialist, M&E	Yes

▼ Job Codes

Job Code	Description	Primary
640-10	Programme Specialist	Yes

▼ Job Postings

Description	Posting Type	Post Date	Remove Date	Duration
UNFPA Internet	External Posting	03/05/2016	17/05/2016	14

▼ Job Posting Description

Visible: External Only
Description Type: Rotation

Description:

This post is non-rotational.

DUTY STATION: Malabo, Equatorial Guinea

DURATION: One year (renewable)*

CLOSING DATE: 13 May 2016 (5.00 pm New York time)

[*] No expectancy of renewal in accordance with UN Staff Regulations 4.5

Visible: External Only

Description Type: Organizational Setting

Description:

The M&E Specialist works closely with the UNFPA country office and the Ministry of Health and Social Welfare to provide technical support in the planning and implementation of monitoring and

evaluation activities of the Noble Energy-funded project in accordance with the principles of results-based management. S/He imparts capacity development in support of the implementation of monitoring and evaluation principles and practices to ensure relevance, efficiency, effectiveness and sustainability of project impact at country level.

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Description Type: Background Information

Description:

The M&E Specialist works closely with the UNFPA country office and the Ministry of Health and Social Welfare to provide technical support in the planning and implementation of monitoring and evaluation activities of the Noble Energy-funded project in accordance with the principles of results-based management. S/He imparts capacity development in support of the implementation of monitoring and evaluation principles and practices to ensure relevance, efficiency, effectiveness and sustainability of project impact at country level.

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Description Type: Main Tasks & Responsibilities

Description:

A. Strategic Results Support

- Contribute to the formulation of the project's annual working plans, drawing upon the analysis and evaluation of interventions and lessons from other projects and programmes;
- Support the development and utilization of project indicators and indicator databases;
- Ensure results-based monitoring and evaluation plan developed, implemented, and results acted upon within the project; and
- Ensure the use of results-based indicators;
- Facilitate and support data collection and analysis for evaluation.

B. Capacity Development

- Contribute to the adaptation of tools and guidance as well as training materials and manuals in monitoring and evaluation provided by the Regional Office, and support their use for capacity development of partner institutions involved in the implementation of the Nobel Energy GE Ltd-funded project ;
- Build capacity of partners involved in the implementation of the project in the adoption and use of result-based management techniques and tools;
- Provide technical assistance and support to the Ministry of Health and Social Welfare for overall quality assessment of health care facilities services ;
- Support, promote and nurture an evaluation culture;
- Coach project staff and facilitate working groups and task teams in order to provide support to implementers on monitoring and evaluation.

C. Evidence, knowledge development and dissemination

- Contribute to the dissemination of state-of-the-art knowledge and new approaches to monitoring and evaluation practice, in particular best practices;
- Contribute to the dissemination of best practices and lessons learned;
- Ensure the incorporation of evaluation results and lessons learned into the project;

D. Quality assurance on evaluation

- Develop performance indicators, reporting system(s), benchmarks for success and verification of data;
- Develop and support a substantive quality assurance framework for the work of the project and assist the Ministry of Health and Social Welfare in implementation of such framework;
- Ensure that evaluations meet high professional principles, norms and standards in line with UNFPA Evaluation Policy and UN Evaluation Group;
- Contribute to the review and revision of policies and procedures that enhance monitoring and evaluation in the Ministry of Health and Social Welfare project evaluations.

Carry out any other duties as may be required by the UNFPA Representative**Work Relations**

External partners include the private sector, UN agencies, including international and regional organizations, IGOs, NGOs, academia, research Institutions; and Professional associations and societies, in order to maintain and foster networks and partnerships to seek best practices in the elements of monitoring and evaluation.

Internal contacts include the Representative, Assistant Representative, the CO's programme/technical team. External contacts include other UN agencies in country, and counterparts and partners in Country programme activities, including international NGOs, experts etc.

Visible: External Only
Description Type: Qualifications and Experience

Description:**Education:**

- Advanced university degree in any of the following : public health, medicine, social sciences, demography, gender, economics, international relations, international development, public administration ; management or other field directly related to monitoring and evaluation;

Knowledge & Experience:

- Five years of relevant and increasingly responsible experience in evaluation of development, health and/or social programmes ;
- Recognized expertise in monitoring and evaluation;
- Track record in managing evaluations and proven ability to produce demonstrable results.
- Experience in project design, management, and monitoring;
- Familiarity with UN development programmes and working procedures, especially UNFPA policies and programming procedures, an asset;
- Experience working with the private sector on Corporate Social Responsibility projects;
- Field experience is a strong asset.

Visible: External Only
Description Type: Required Competencies

Description:**Values:**

- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing cultural diversity
- Embracing change

Core Competencies:

- Achieving results
- Being accountable
- Developing and applying professional expertise/ business acumen
- Thinking analytically and strategically
- Working in teams/ managing ourselves and our relationships
- Communicating for impact

Managerial

- Providing Strategic Focus
- Engaging internal/external partners and stakeholders
- Creating a culture of performance
- Making decisions and exercising judgment

Functional

- Advocacy/advancing a policy-oriented agenda
- Delivering results based programmes
- Innovation and marketing of new approaches
- Conceptual innovation in the provision of technical expertise
- Leveraging the resources/commitment/building strategic alliances and partnerships
- Job knowledge/technical expertise

Language Experience

Strong presentation, communication, and writing skills in Spanish and English required; working knowledge of French desirable.

Visible: External Only

Description Type: Compensation and Benefits

Description:

This position offers an attractive remuneration package commensurate with the level of the post. The package includes a competitive net salary plus cost of living adjustment, housing allowance, home leave, health insurance and other benefits.

Visible: External Only

Description Type: UNFPA Work Environment

Description:

UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply.

Visible: External Only

Description Type: Disclaimer

Description:

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